

# Weddings

Divani offers the picture perfect backdrop for your rehearsal dinner, wedding ceremony, reception or engagement celebration.

## WEDDING CEREMONY + RECEPTION

\$1000

8 hour rental

\$150 each additional hour

\$2000 food and beverage minimum

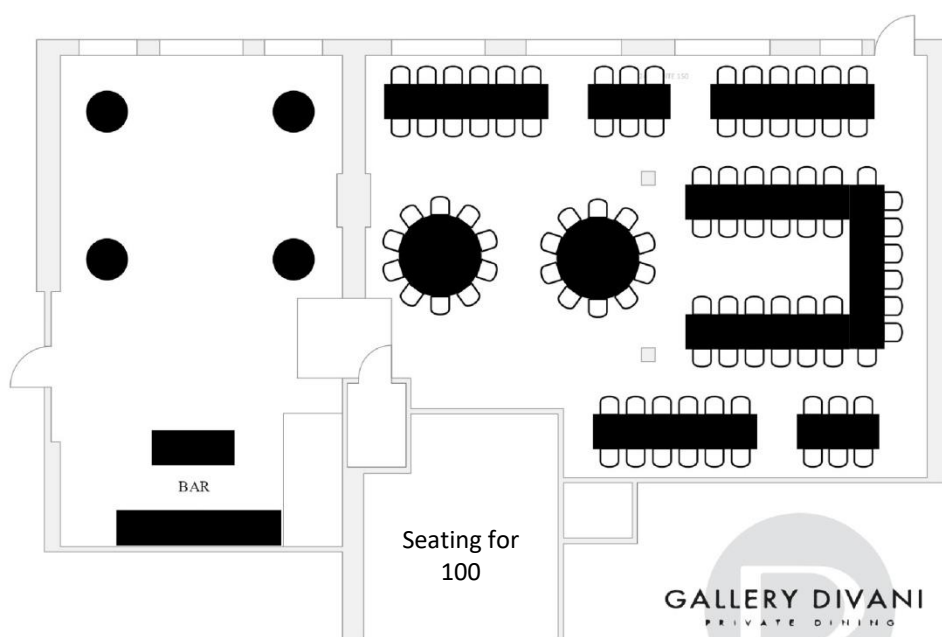
Seated capacity 100

See Event Etiquette and Policies for additional details.





# Receptions



## GALLERY DIVANI

\$600

4 hour rental

\$150 each additional hour

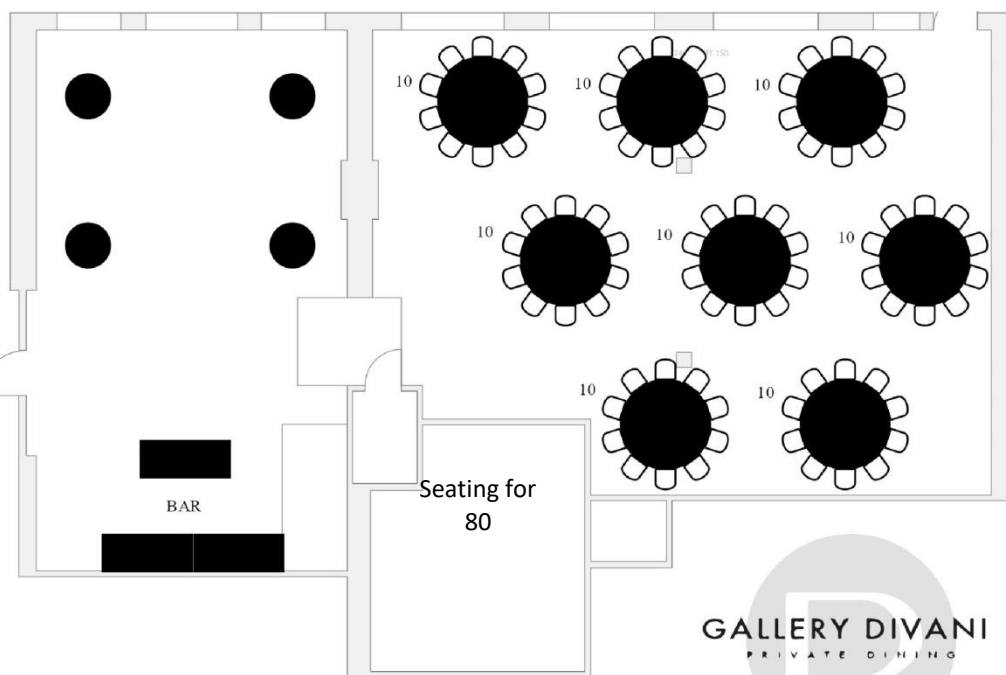
\$2000 food and beverage minimum

See Event Etiquette and Policies for additional details.

# *Birthdays &* ANNIVERSARIES



Whether cocktails and hors d'oeuvres, a plated dinner or elegant buffet, each menu can be customized to fit your tastes.



## GALLERY DIVANI

\$600

4 hour rental

\$150 each additional hour

\$2000 food and beverage minimum

See Event Etiquette and Policies for additional details.

Alternate room layouts available

GALLERY DIVANI  
PRIVATE DINING



# DIVANI

## *Cocktail Hour*

Enjoy cocktails and hors d'oeuvres following your wedding ceremony at Divani  
\$250 per hour when hosted prior to 4 pm

Your room fee is waived when hosting your ceremony and reception at Gallery Divani  
\$500 food and beverage minimum applies

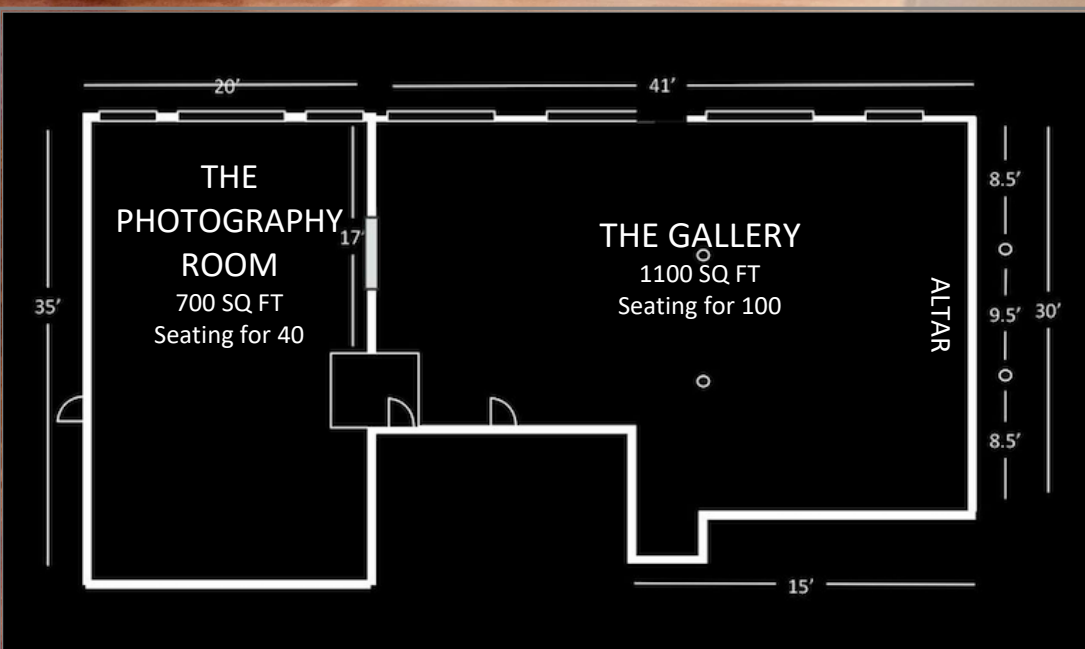




# Say I DO



PHOTO CREDITS: Alfield Reeves Photography



## WEDDING CEREMONY

\$600 prior to 3 PM  
3 hour rental  
Each additional hour \$150

\$950 after 3 PM  
4 hour rental  
Each additional hour \$150

Ceremonies include up to 100 standard chairs  
A 30 minute rehearsal will be scheduled the week of your wedding

Slip cover and sash rental additional



# *Reunions &* COCKTAIL PARTIES



Mix & mingle over cocktails and  
hors d'oeuvres in one of Grand Rapids'  
most hidden gems: Gallery Divani  
\$600

4 hour rental  
\$150 each additional hour  
\$2000 food and beverage minimum

See Divani Event Etiquette and  
Policies for additional details.



# *Bridal* PACKAGES

## DRESSING ROOM

Includes cheese & crackers,  
infused water station &  
Champagne Toast  
for up to 10 guests.  
Must be 21 years of age  
or older.

Available 4 hours prior to your  
wedding ceremony.

\$400

\$125 each additional hour

## WAITING ROOM

Available 1 hour  
prior to your  
wedding ceremony  
\$75

## FIRST LOOK

Share a special moment  
together in the privacy of

Divani

Includes 1 hour  
\$250



# ENGAGEMENT *Celebrations*



From the moment you walk through our doors, our staff will greet you with an enthusiastic smile, extensive product knowledge and attentive service.

\$600

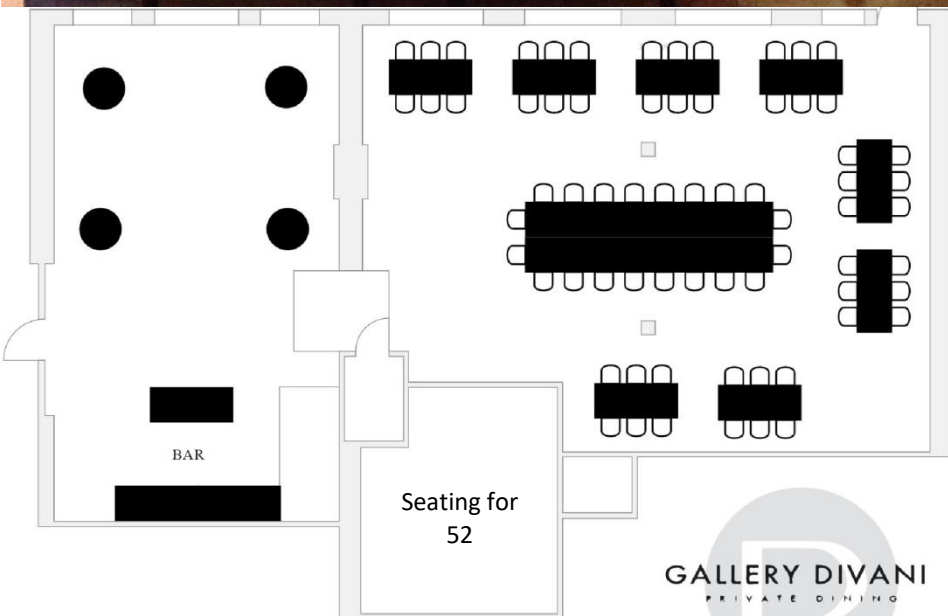
4 hour rental

\$150 each additional hour

\$2000 food and beverage minimum

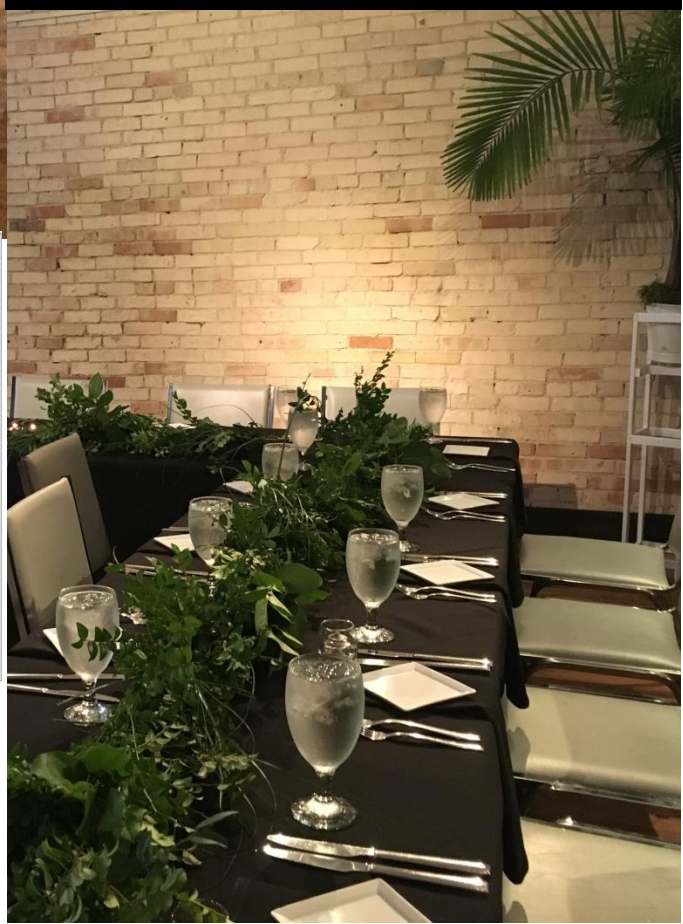
See Event Etiquette and Policies for additional details.

Alternate room layouts available



Alternate room layouts available

GALLERY DIVANI  
PRIVATE DINING





# Micro WEDDINGS



PHOTO CREDITS: Mia Murray Photography

## WEDDING CEREMONY

\$600

Includes 3 hours and up to 28 standard chairs

Available prior to 3 PM

Rentals such as Chiavari chairs, slipcovers, centerpieces, and linens are additional and subject to a 2% administrative fee

## WEDDING CEREMONY + DINNER

\$700 for up to 14 people

2 PM to 6 PM Fridays & Saturdays only

Standard chairs included\*

Dinner & Drinks additional and billed by consumption

Packages start at \$50 per person with a \$500 minimum

Add 6% sales tax and 22% service fee



Standard  
chair  
pictured\*

PHOTO CREDITS: Katie Grace Photography



PHOTO CREDITS: Laura Brouwer





ASK ABOUT OUR  
CORPORATE & *Non-Profit* DISCOUNT





# BUSINESS *Dinners*

Located just steps above Divani you will find ELEVATED, our smallest private events space.

ELEVATED connects directly to the restaurant yet offers the privacy of an intimate 14' x 16' dining room.

## ELEVATED

Seating for 14  
\$100

3 hour rental  
\$500 food and beverage  
minimum  
Fridays & Saturdays only



DIVANI

# Restaurant BUYOUT

Divani opens exclusively for private parties Sunday - Thursday

\$600 | 4 hour rental

\$2000 food and beverage minimum

Seated capacity 50 with a mix of dinner and bar height tables





## BOOK YOUR EVENT

Reservations are taken on a first come, first serve basis. A signed contract and deposit of \$1000 is required within three business days. If not received, Divani reserves the right to cancel the reservation. Some rentals and additional services require a 50% non-refundable deposit. A credit card must be on file for all payments which will automatically be charged as scheduled.

## ROOM FEE and MINIMUMS

Rental rates are calculated from when doors open to when doors close. Setup and take down time should be included in your allotted timeframe. Minimums are calculated prior to sales tax and service fee.

## CAPACITIES

Capacities will vary depending on menu selections and setup needs.

## SALES TAX and SERVICE FEES

6% Michigan State Sales Tax where applicable and 22% Service Fee to all food and beverage sales. A 2% Administrative Fee will be added to all rentals and additional services.

## PAYMENT TERMS

Deposits and final payment may be made by cash, debit, or credit card (Visa, MasterCard, Discover, or American Express). Divani does not accept personal checks. All deposits will be applied to the final bill. \$1000 deposit due with contract. Ninety (90) days after signing, a deposit equal to the food and beverage minimum is required. Thirty (30) days prior to the event, one half of the estimated total is required. The remaining balance is due at the conclusion of your event.

## CANCELLATIONS

Should a cancellation be required, all deposits are non-refundable and a \$100 administrative fee will be charged. Cancellations less than five (5) days prior to your event will be charged the remaining estimate based on the guaranteed final count.

## MENU SELECTIONS and GUARANTEED FINAL COUNT

Please provide your final menu at least 60 days prior to your event. Your guaranteed final count must be communicated fourteen (14) days prior to your event. Charges are calculated on your estimated guest attendance when no final guaranteed count is provided and we will bill accordingly regardless if fewer guests attend.

## FOOD and BEVERAGE

All food must be supplied and served by our staff with the exception of specialty cakes from a licensed bakery. Additional charges may apply. Divani will make every effort to accommodate special dietary requirements with advance notice. When choosing two separate plated options, you must prepare visual markers for the servers to easily identify what each guest should receive. Divani will not provide alcoholic beverage service to events without food service. The food service arrangements must consist of a complete meal choice or comparable hors d'oeuvres. All beverages must be supplied and served by our staff. This includes alcoholic beverages given as gifts. Alcoholic beverages cannot be served to anyone under the age of 21. Proper identification is required for all guests at all times. We reserve the right to refuse to serve alcoholic beverages at any time. Due to market conditions, all food and beverage prices are subject to change.

## ROOM USAGE and DAMAGES

We cannot assume responsibility for the damage or loss of any merchandise or articles left prior to or following a scheduled event. The contact is responsible for damage or loss of property or excessive cleaning that occurs as a result of their event. Open flames, confetti, and glitter are not permitted. Divani will not provide supplies including ladders, extension cords, batteries, tools, tape, etc.. Divani will not be held liable for not performing any agreement due to acts of God, war, government regulations, disaster, fire, strikes, civil disorders, and/or emergencies, making it illegal or impossible to provide the facilities to hold your event. Smoking and vaping are prohibited within 10 feet of entryways, doors or windows. Violations of this policy will constitute immediate termination of all contracts and the discontinuance of the event.

## DEPOSIT SCHEDULE and MILESTONES

\$1000 deposit due with contract.

90 days after signing: a deposit equal to the food and beverage minimum is required.

60 days prior to event: menus are due.

30 days prior to event: one half of the estimated total is due.

14 days prior to event: guaranteed final count is due.